



**COMPANY NAME**

# **Getting Started Using Filmora9**

## **A Step-by-Step User Guide**

**Prepared By:** Renee Gyuro

**Last Updated:** March 10, 2026

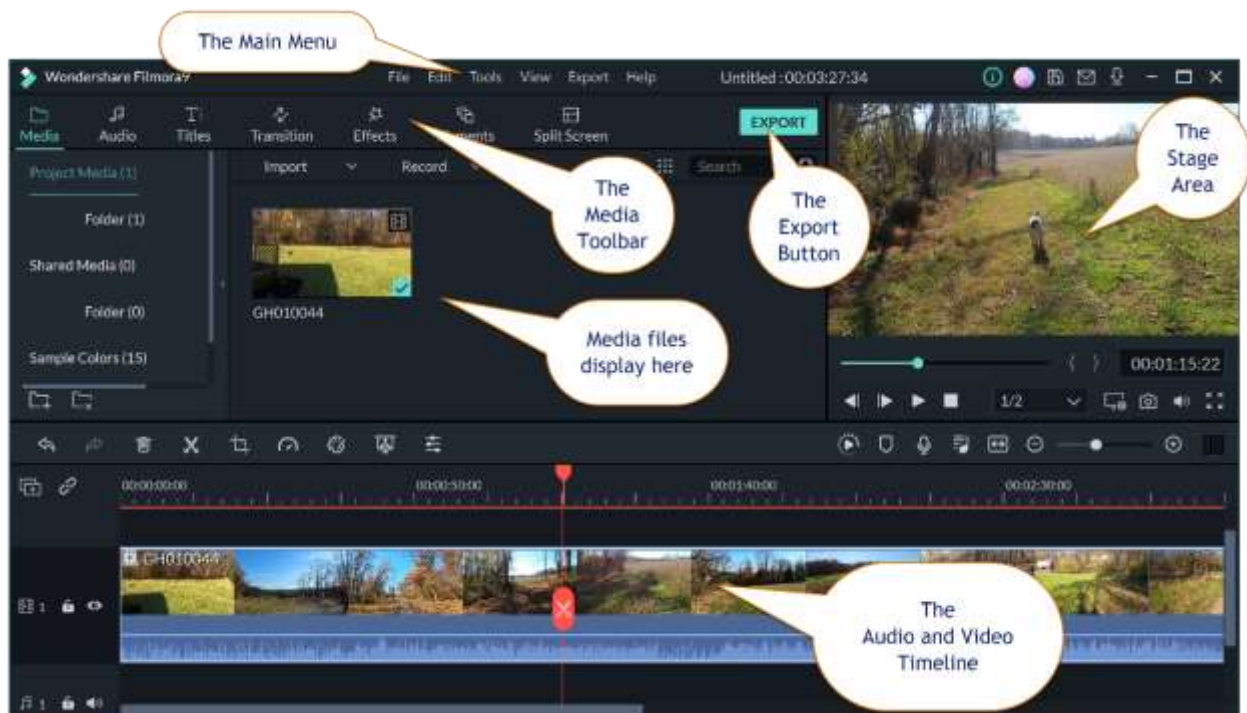
# Table of Contents

Getting Started Using Filmora9.....	3
Import a video .....	4
Edit a Video.....	8
Adding Effects to a Video .....	8
Saving the Project and Exporting a Video .....	8
Developer Notes .....	9

## Getting Started Using Filmora9

Filmora9 is a beginner-friendly video editing program created by Wondershare. It is designed to help people quickly create and edit videos without needing professional editing experience.

Before importing or editing videos, take a moment to understand the key areas of the Filmora9 interface.



**Main Menu:** Provides access to all core functions, such as File, Edit, Export, and Preferences.

**Media Toolbar:** Use this area to add pre-made titles, transitions, effects, and other media elements to your project.

**Export Button:** Provides quick access to the Export options, allowing you to save your project as a video file.

**Stage Area:** Displays your video for playback and preview before, during, and after editing.

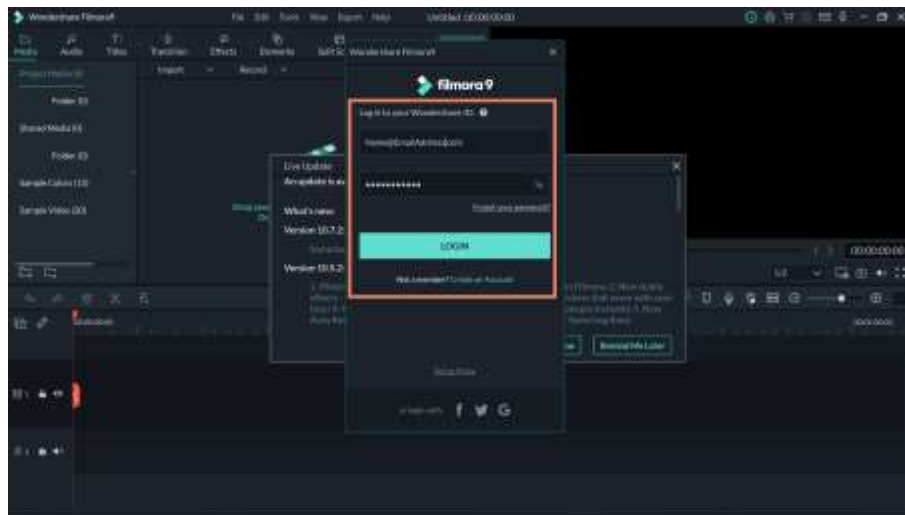
**Timeline:** The primary area for editing video and audio clips, as well as adding, removing, or rearranging elements in your project.

## Import a video

### Launch **Filmora9**

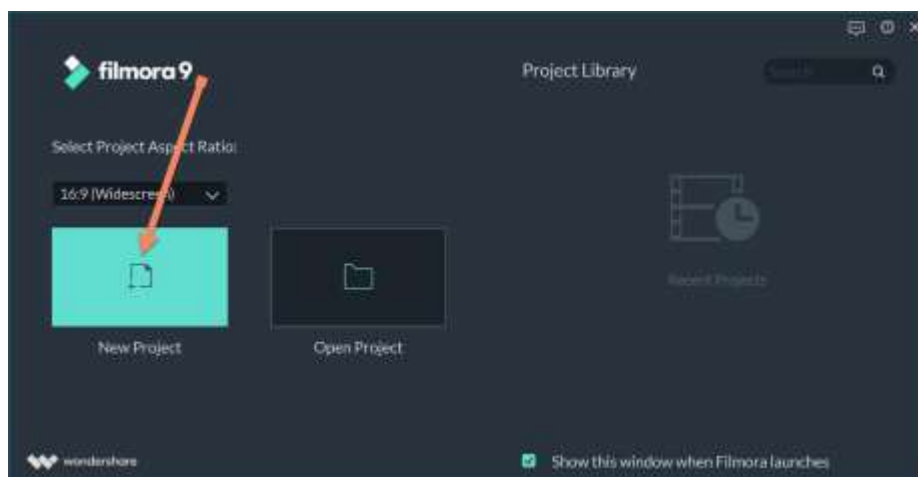
1. Double-click on the **Filmora9** icon on your desktop.
2. Because this is subscription software, you will be prompted to enter your **username and password**. Enter your login credentials.
3. Click **Login**.

**Note:** If a software update is available, a message will appear prompting you to download the latest version.



4. Select **New Project** or open an existing project.

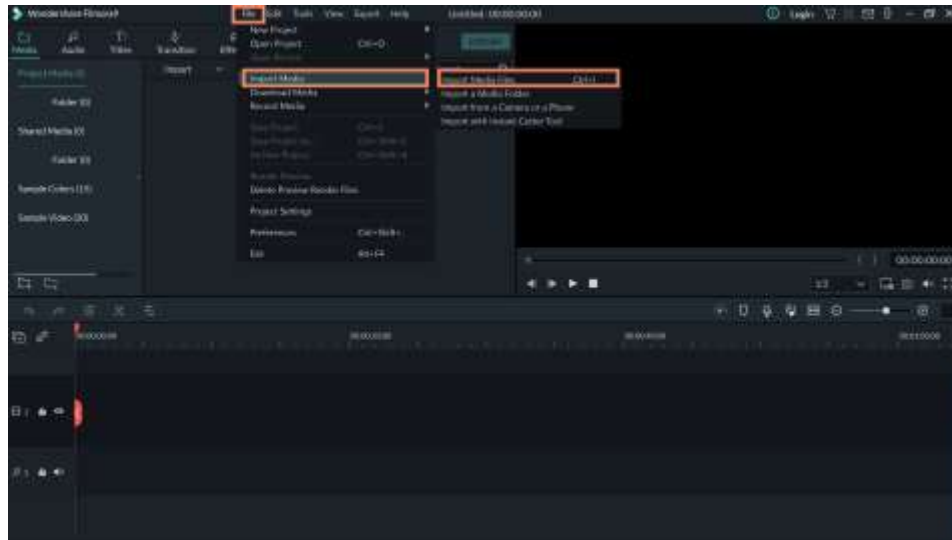
**Note:** You do not need to set the Project Aspect Ratio at this time. The aspect ratio will automatically adjust when the video is imported.



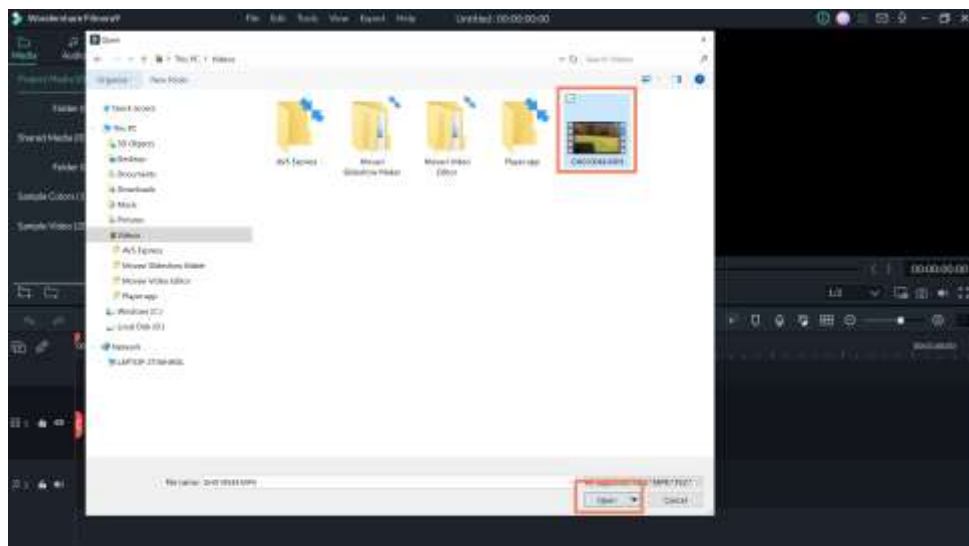
## Import Media

You can import videos in several ways, including using the Import Media Files menu, dragging and dropping media into the project, or importing a media folder. For this example, you will use the Import Media Files option.

5. From the menu, select **File > Import Media > Import Media Files**.

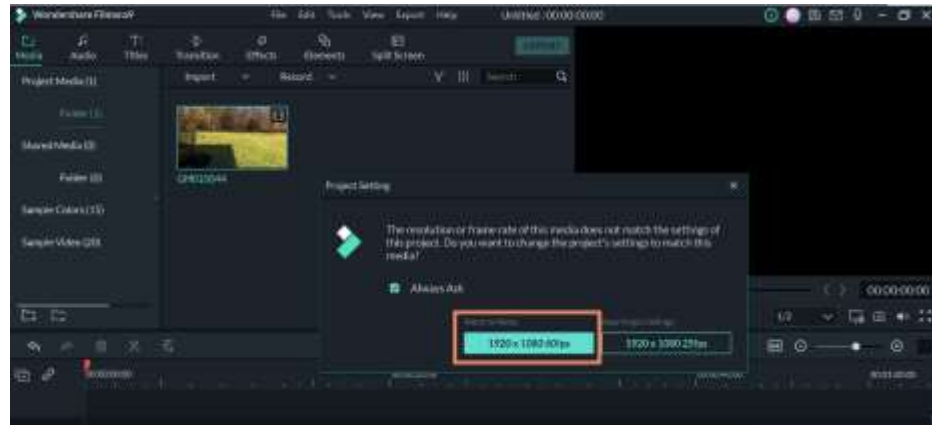


6. Browse to the location of the video file on your computer.
7. Select the video file.
8. Click **Open**.



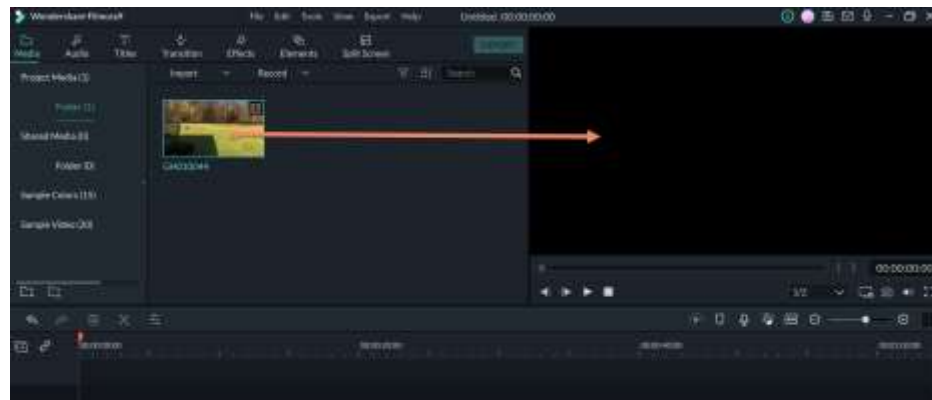
**Note:** If the resolution or frame rate of the project does not match the video being imported, Filmora9 will prompt you to adjust the project settings.

- When prompted, select **Match to Media (1920 × 1080, 60 fps)** so the project settings match the video.



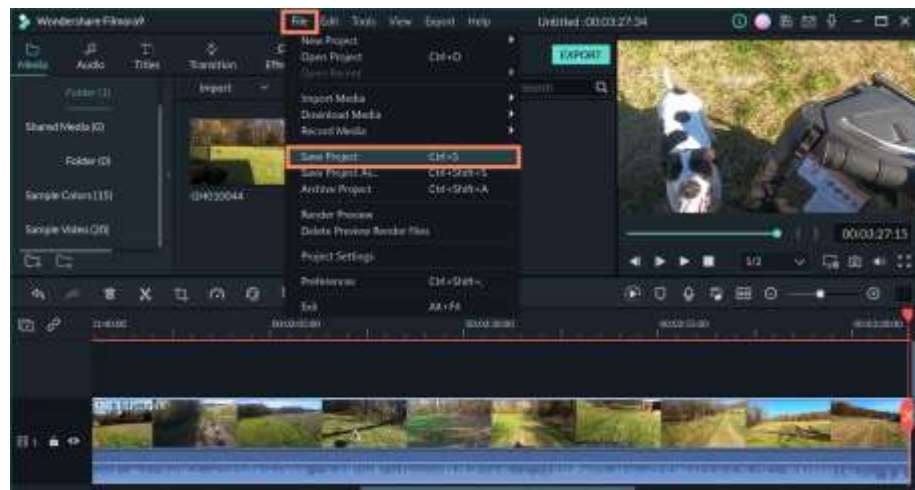
### Add the Video to the Timeline

- Locate the imported video in the Media Library.
- Click and drag the video clip, drop it onto the **Stage** area of the screen.

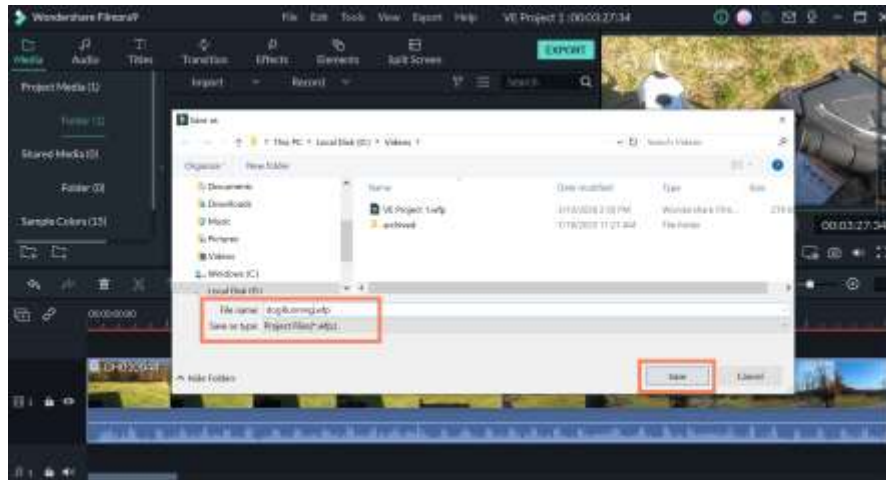


### Save the Project

- From the menu, select **File > Save Project**.



13. Enter a file name for the project and click **Save**.



**Note:** The project will be saved as a .WFP file type. To create a video file such as MP4, the project must be exported.

## [Edit a Video](#)

Coming Soon!

## [Adding Effects to a Video](#)

Coming Soon!

## [Saving the Project and Exporting a Video](#)

Coming Soon!

## Developer Notes

**Note:** This section is for internal references only and should be removed before submitting to a client.

- Dark Blue: #0A2063
- Orange: #E47E08
- Width of Arrow = 18 points
- Width of highlight around items = 14 points